



Insure Oklahoma helpline: 1-888-365-3742
Insure Oklahoma fax line: 1-405-949-9563

Funding

Recent media coverage about Insure Oklahoma's funding and future has prompted some agents to contact us with questions. To clarify the situation: Insure Oklahoma has sufficient funds to sustain the program at 35,000 people, and we will not be reducing that number. As of now, fewer than 10,000 slots remain available, and they are filling up fast. When we reach our current revenue capacity, we will stop enrolling people and create a waiting list unless the governor and legislature provide additional funds or attrition creates open slots.

Household: Children of divorced (or separated) parents

Children can only be counted in the household where they actually reside. If the children are listed on more than one application, the parents will be contacted to determine where the kids are living. We will take them off the other application by ending it and re-entering it with the adult only.

If the parents have 50/50 custody and the children live with both parents, they can still only be listed on one or the other application but not both. The parents need to decide which application the child will go on.

The tax return may have nothing to do with where the kids are living according to Medicaid rules.

Small Business Change Form for employees

We have employers that are using the subscriber change form to remove the employee(s) from payroll. I have added the small business change form link for you to access. Employers will need to fill out the small business change form when adding/removing employees from payroll.

→ [Small Business Change Form \(O-EPIC-4\)](#)

Invoice Page

We have been receiving an increase of incomplete invoice documents. This is just a reminder to please have your employer send in the **ENTIRE** invoice page (All documents must be received). They can be faxed to **405-949-9563**. **(Please include the employer ID number)**

Employer Application Requests

We are having multiple requests for employer applications to be done sooner than we can do them. Please be advised we may take up to 30 days to approve an employer.

One example is:

An application is received on 9-10-09 and it worked on 9-17-09, it is only pending the cross reference from the OESC. I know this looks simple enough to do, but only one person completes this task. Agents need to understand there are multiple applications in prior to 9-10-09 that need to be and will be approved first. First come, first serve. The OESC cross check is ran electronically on Wednesdays, to

approve an application though, a quality assurance check has to be done along with another OESC check and this takes time.

I know sometimes things run beyond smooth and applications are done so quickly it is amazing, but this is not standard. For those applications placed in September, they should have a November start date.

Fax Cover Sheet

Please view the fax cover sheet attached to this email for renewals, rate changes, plan changes, etc.