

the VOICE



Providing qualified Oklahomans with access to affordable health care!

Insure Oklahoma Agent Blast - 6/2011

QUALIFIED HEALTH PLANS

When submitting a two page application to **ADD** a QHP, you must still list **ALL** the QHP's that the group currently has and note the plan that is being ADDED. This will help eliminate the confusion between "adding" a QHP and "changing" a QHP.

PART-TIME SPOUSE

On the Employer Sponsored Insurance plan, the spouse may be qualified if they work 23 hours or less per week for any size employer. If the spouse works 24+ hours, they must be working for a small business with 99 or fewer employees.

SENDING IN DOCUMENT BY FAX/E-MAIL

Please allow 72 hours for documents to be logged before calling in to verify receipt. Insure Oklahoma fax 405-530-3433 and email insureok@okhca.org.

HOW TO BECOME A QUALIFIED AGENT (QA)

Below is a link for you to view on other items that needs to be completed in order to become a qualified agent. We have many agents that passed the test, attended the 3 hour CE course, and turned in their agreement the day of the 3 hour CE course. There are many agents that still have not submitted their 5 successful groups (new agent and grandfather agents). Please access the QA form to complete the process.

- [Find out how to become a qualified agent](#)
- [QA form](#)
- [Agreement for agents](#)

QUALIFIED AGENT TEST

We had many agents ask if they had to attend the 3 hour CE course in order to take the test. If you are unable to attend the CE course and are only available to take the exam you may take the exam from 1:00-3:00. Please notify an AP or IO outreach staff if you are only able to take the test. You are allowed up to 2 hours for the test. Also as a reminder, attending a 3 hour CE course is part of the checklist in order to become a qualified agent. If you did not pass at 80%, you will need to wait 60 days to retake the test.

www.insureoklahoma.org



AGENT INFORMATION ON EMPLOYER APPLICATION

Agents need to fill out the agent information located on the applications. Please do not put the firm/insurance agency, but the agent contact information. This allows us to contact you directly for missing documentation or with questions on the application. If we are able to easily contact you the application will be completed much faster. If we are unable to contact anyone the application may not be processed timely or it will be denied, depending upon the issue.

