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VOICE



*Providing qualified Oklahomans with access to affordable health care!*

## Insure Oklahoma Employer Blast - Spring 2012

### 2011 INCOME TAX DEADLINE

We will not be accepting 2010 taxes after **Monday, April 16, 2012**, we **require** 2011 taxes for enrollment purposes in order to verify current income. Individuals must comply with Federal and State Law by providing a copy of the 2011 tax return. Insure Oklahoma does not accept tax extensions.

### NEW COST OF LIVING 2012

There was a new cost of living increase that became effective **April 1, 2012**. This affected anyone who applied in March 2012 and qualified with an April 2012 effective date for Employer Sponsored Insurance (ESI). The new [Income Guidelines](#) are posted on the IO website.

### USING THE HELPLINE

When you have questions regarding your group please contact the Insure Oklahoma helpline at **888-365-3742**. We are unable to answer questions over email for security purposes. We are happy to assist the agent of record, the designated employer contact and/or business owners listed in our files. The [Insureok@okhca.org](mailto:Insureok@okhca.org) email address is used for receiving invoices and documentations **ONLY**.

### EMPLOYEES MUST REAPPLY

Businesses are automatically renewed. Insure Oklahoma will contact the employer if we need anything from them to complete the renewal. After the business' annual renewal is approved, the employer is sent PIN letters. **Employees will need to use the PIN to reapply.**

### SUBSCRIBER CHANGE FORM

A [Subscriber Change Form](#) is filled out by the employee(s) when they need to change dependent information, contact information, change name(s), or end Insure Oklahoma eligibility.

### EMPLOYER CHANGE FORM

An [Employer Change Form](#) is filled out by the employer when there is a change in street address, mailing address, employer contact information, new employee(s) has been added to payroll or an employee(s) has been removed from payroll.

www.insureoklahoma.org

