

the
VOICE



Providing qualified Oklahomans with access to affordable health care!

Insure Oklahoma Agent Blast - April 2012

State Agency will be closed on Monday, May 28, 2012 in observance of Memorial Day.

2011 TAXES

We now **require 2011 taxes** effective Monday, April 16, 2012. We require 2011 taxes for enrollment purposes in order to verify current income. Insure Oklahoma does not accept tax extensions.

CHANGE IN RATES

Anytime there is a change in the rates, please submit the changes/updates as soon as possible. When the rates do not match the invoices, it slows down the subsidies process.

PROOF OF CITIZENSHIP FOR EMPLOYEES AND SPOUSES

Employer attestation forms can only be used for the employees. The form must be filled out, signed and dated by the employer. The form is a legal document attesting that all the **employees** are citizen of the United States or qualified alien (legally here for 5 years or more) under the Federal Immigration and Nationality Act. The employees' **dependents** will still need to provide one item for proof of U.S. Citizenship and one item for proof of identity. [Citizenship Requirements](#)

INTERNET USAGE

When visiting the Insure Oklahoma website, please continue to remind employers and employees to enroll or reenroll with IO in Internet Explorer. Our website is not compatible with Firefox, Safari or other web browsers.

CHANGE IN FEIN AND QHP

Federal Employer Identification Number (FEIN) – must submit a new 2 page application, contract and affidavit, EFT form and voided check and a new staff list.

Qualified Health Plan (QHP) - must submit a new 2 page application, rates and a benefit summary page.

NEED TO CONTACT INSURE OKLAHOMA

Call Toll Free at 1-888-365-3742

-Option 1 (Subscribers/Employees) 8:00 AM -5:00 PM, Monday - Friday (excluding State Observed Holidays)

-Option 2 (Employers/Agents) 8:00 AM -5:00 PM, Monday, Tuesday, Thursday & Friday (excluding State Observed Holidays), closed 8:30 AM-10:30 AM each Wednesday

www.insureoklahoma.org

