

Application deadlines and procedures, updated subsidy payment schedule and more.

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Update on Spring 2016 Changes

As detailed in the [last Insure Oklahoma email](#), the program's operations are moving to a new computer system this spring. This system will host a new application and process applications under the federally-required MAGI methodology. Many of these changes are required by our federal partner, the Centers for Medicare & Medicaid Services (CMS).

More information is available about what to expect:

Dates to Remember

Jan. 15, 2016

Use [paper application](#) for ESI employees through Feb. 12

Jan. 29, 2016

Last day to receive employer applications for March eligibility

Feb. 10, 2016

Submit invoices for previous months to avoid delays

Feb. 12, 2016

Last day to receive ESI employee applications for March eligibility

Feb. 18, 2016

Last payment for February 2016 invoices

March 14-31, 2016

Current Insure Oklahoma employee-members must reapply online

New employees must apply online for April eligibility

April 2016

Subsidy payments resume

- **Please note the application procedures and deadlines for March and April eligibility.** [Read more..](#)
- **An updated subsidy payment schedule is now available.** The schedule reflects an expected delay in March. [Read more...](#)
- **All Insure Oklahoma members will be asked to reapply** when the new application is available later this spring. The reapplication period has been set for March 14-31. [Read more...](#)
- **Out-of-pocket reimbursement schedules are shifting.** [Read more...](#)
- **And, please see our new helpline hours and 2016 qualified health plans.** [Read more...](#)

Have you received new renewal rates from your carrier?

Remember to submit them to Insure Oklahoma as soon as possible so your subsidy isn't delayed.

How and When to Apply This Spring

Insure Oklahoma's new online application is scheduled to launch in March. To transition our operations to the new system, we've taken down our previous online application system and will accept paper applications for a short period of time. Please note the following application deadlines and procedures during this transition period:

March Eligibility

New Employers: [Apply](#) by Jan. 29.

New and Renewing Employees: Apply with [paper application](#) by Feb. 12 (note: these employees must also reapply online March 14-31).

April Eligibility

New Employers: [Applications](#) received after Jan. 29 will be held for processing through the new system in March.

New and Renewing Employees: Apply through new online application between March 14-31. Insure Oklahoma will no longer accept paper applications for employees.

Renewing employers should continue their normal renewal process.

Submitting Paper Applications

Email: insureok@okhca.org

Fax: 405-949-9563

Mail: Insure Oklahoma PO BOX 54200 Oklahoma City, OK 73154-1200

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March and April Payment Schedule

Due to the system changes, Insure Oklahoma is adjusting our subsidy schedule. The last payment issued from the old system for February 2016 invoices will be on Feb. 18, 2016. After this date, February payments will be issued through our new system in April 2016.

You may continue to send in March 2016 invoices; however, March payments will not be made until April 2016. Click [here](#) to see the 2016 payment schedule.

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Spring Reapplication Period

Insure Oklahoma ESI employees and Individual Plan members will be required to reapply through the new online application between **March 14-31**. The new online application determines eligibility under the [MAGI methodology](#), which Insure Oklahoma began using Jan. 1.

Most employees will not experience a change in eligibility under the MAGI methodology, but some might gain or lose eligibility. The reapplication process is separate from annual renewal. Employees will continue to reapply when their employers renew.

Insure Oklahoma employers and employee-members will receive letters in the coming weeks with more information.

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Out-of-Pocket Reimbursement Period

Out-of-pocket reimbursement will switch to a calendar-year basis beginning April 1. The 2016 reimbursement period will run April 1-Dec. 31. The reimbursement period will then renew Jan. 1, 2017.

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New Helpline Hours

The Insure Oklahoma Helpline has changed its hours of operation. The new hours are:

Monday-Tuesday: 8 a.m.-5 p.m.

Wednesday: 10:30 a.m.-5 p.m.

Thursday-Friday: 8 a.m.-5 p.m.

The helpline is closed on weekends and state holidays.

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2016 Qualified Health Plans

The qualified health plan list has been updated for 2016. Click [here](#) to see the list.

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In Case You Missed It...

New proof of citizenship requirement

Beginning Dec. 31, 2015, all employees will be required to provide proof of citizenship when applying for Insure Oklahoma. The Employer Attestation form will no longer be accepted or updated. To see a PDF list of types of proof accepted, click [here](#).

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Insure Oklahoma news?
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Questions? Call the Insure Oklahoma Helpline at 888-365-3742.

