

From: TheTeam
Sent: Wednesday, April 20, 2016 3:29 PM
Subject: Agents & Employers~Weekly Insure Oklahoma subsidies begin Thursday

Subsidies begin Thursday

Insure Oklahoma subsidy payments will resume Thursday, April 21. We had originally planned to pay an estimated subsidy and then make adjustments. However, many of you reached out to us regarding the possible administrative burden of recouping overpayments. As a result, we have developed a weekly subsidy payment schedule that will be based upon submitted invoices, not estimates.

Employers will be paid in weekly batches through May 26. The regularly scheduled, bimonthly payments will resume June 9. Please see the attached, updated subsidy schedule.

Here are some things to remember during this weekly payment period:

- You may receive your subsidy any week through May 26. Due to the batch payment process, Insure Oklahoma will not be able to provide exact payment dates for employers. Please call Insure Oklahoma after May 26 if you have not received a payment.
- Please continue to follow the monthly invoice submission deadlines listed on the subsidy schedule. You may upload your invoices through the Employer Portal.
- Please do not resubmit any invoices. Resubmitting invoices will cause delays.

Thank you for your patience during this transition to our new computer system.

Qualified Benefit Plan (QBP) Tip

Once employees have enrolled in Insure Oklahoma, employers should assign QBPs through the Employer Portal. To assign a QBP: Log in to the Employer Portal -> Hover on "Employees" and click "Assign Qualified Benefit Plan" -> Click "Search" to show all employees who need to be assigned to a QBP -> Choose correct plan for each employee -> Click "Update." Any dependents who qualify for Insure Oklahoma must be assigned to the same QBP as the primary applicant.

**Thank you,
The Team**

