



Helping Oklahoma Businesses Stay Strong

Reminders

Emailing Insure Oklahoma

Insure Oklahoma's email addresses are dedicated to receiving invoices and documents. If you have a specific question related to an employer or member, please call the Insure Oklahoma Helpline at 888-365-3742 instead of emailing. A helpline representative can provide a timely response to your questions.

Dates to Remember

Nov. 2, 2016: Helpline closed.

Nov. 11, 2016: Helpline closed.

Nov. 24-25, 2016: Helpline closed.

Dec. 26-27, 2016: Helpline closed.

Dec. 31, 2016: Deadline to submit 2015-older invoices.

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New! Self-Employment Attestation Form

Applicants who are self-employed may be asked to complete the new [Self-Employment Attestation Form](#). This form helps Insure Oklahoma determine eligibility for self-employed applicants who do not have business tax records. Applicants who need to complete the attestation will be notified.

Working with multiple Employer Portal accounts

If you're working with multiple Employer Portal accounts, please doublecheck that you're logged in to the correct account before uploading invoices or making any changes.

Portal accounts and invoices contain detailed, personal information about employees and rates. Entering information in the wrong portal creates privacy breaches.

Submit old invoices now

If you have any invoices from 2015 or prior years, please submit them for reimbursement now. The last day these invoices will be accepted is Dec. 31, 2016. After that date, no subsidy payments will be made for old invoices.

Please remember that pre-2016 invoices will be processed manually, which may cause extended reimbursement delays.

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Questions? Call the Insure Oklahoma Helpline at 888-365-3742.

www.insureoklahoma.org

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